Results from the SEI Committee in response to the problem of errors in evaluating the wrong professor on an SEI form:

(1) The problem with evaluating the wrong professor on a class evaluation is rare.
(2) A statement will be added to beginning of the evaluation form to remind students to verify before they do the evaluation which class and instructor they are evaluating.
(3) IR will check into the feasibility of adding a photo of the instructor to the evaluation form. (After the meeting Melissa Lewis in IR checked with Scantron. It is not possible to link instructor photos to the surveys at this time, but Melissa submitted the idea on their system suggestions page for possible addition to future upgrades.)
(4) Department heads will be informed that, if they notice an anomaly in the evaluation, they can request the raw data for that class so that adjustments can be made if deemed appropriate.
(5) Changes to the form and the process are being considered to encourage more students to complete the evaluations and make errors less likely.
(6) More improvements may be possible with the conversion from ISIS to the new ERP (Enterprise Resource Planning).